

LA NKWANTANANG-MADINA MUNICIPAL ASSEMBLY

2025 COMPOSITE ANNUAL ACTION PLAN

UNDER
**AN AGENDA FOR JOBS: CREATING PROSPERITY AND
EQUAL OPPORTUNITY FOR ALL (II)
2022 - 2025**

**PREPARED BY:
MPCU**

OCTOBER, 2024

LA NKWANTANANG-MADINA MUNICIPAL ASSEMBLY (LaNMMA)

2025 ANNUAL ACTION PLAN (AAP)

Programme (PBB)	Sub-Programme (PBB)	Broad Activities	Location	Time-frame (2025)				Cost			Programme Status		Implementing Institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF/A BFA	Others	New	Ongoing	Lead	Collaborating
CENTRAL ADMINISTRATION DEPARTMENT														
Management and Administration	General Administration	Organise Statutory and Non-Statutory Meetings of the Assembly	Madina					-	692,500.00 (IGF)	-	✓	-	Central Admin.	HRD, ISD, MPCU,
Management and Administration	General Administration	Support National Celebrations and Traditional Activities/ Festivals	Municipal -wide					-	250,000.00 (IGF)	-	✓	-	Central Admin.	HRD, ISD, MPCU,
Management and Administration	General Administration	Support the Internal Management of the Assembly's, Departments, and Protocol Services, MCE's Engagement with the Citizenry etc.	Municipal -wide					-	570,405.00 (IGF)		✓	-	Central Admin.	HRD, ISD, MPCU,
Management and Administration	General Administration	Support the Assembly's Sub-Structures (Madina and Oyarifa Zonal Councils)	Municipal -wide					-	60,000.00 (IGF)	79,708.00 (DACF)	✓	-	Central Admin.	DEYS, MPCU, ISD
Management and Administration	General Administration	Support Security Operations and	Municipal -wide					-	80,000.00	86,499.14	✓	-	Central Admin	ISD, Zonal

		Interventions in the Municipality							(IGF)	(DACF)			.	Councils, MPCU, Media House
Management and Administration	General Administration	Support the Functionality of Assembly's Client Service Unit (Production of Flyers, Fact Sheets, Service Charter etc. as Publicity Materials)	Municipal -wide					-	20,000.00 (IGF)	9,000.00 (DACF)	-	✓	Central Admin Dept	ISD, MPCU, Zonal Councils, Media Houses, NGOs CSOs
MUNICIPAL PLANNING CO-ORDINATING UNIT (MPCU)														
Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Support the Preparation of MTDP (2026-2029) and Review of 2025 Annual Action Plan of the Assembly	Madina					-	160,000.00 (IGF)	160,000.00 (DACF)		✓	MPCU	Decentralised and Non-Decentralised Depts of the Assembly, Zonal Council, RCC. NDPC
Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Conduct Monitoring & Evaluation Activities and Stakeholder Engagement Sessions	Madina						20,000.00 (IGF)	-		✓	MPCU	Community Members, Project End Users, Project User Agencies, Decentralised and Non-Decentralised Depts of the Assembly, Zonal

														Council, RCC. NDPC
Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Co-ordinate and Support Implementation of Government Flagship Programmes	Madina					-	12,000.00 (IGF)	-		✓	MPCU	Decentralised and Non-Decentralised Depts of the Assembly, Zonal Council, RCC. NDPC
Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Co-ordinate and Organise Town Hall Meetings and Stakeholder Engagements	Municipal -wide					-	100,000.00 (IGF)	-	-	✓	MPCU	Communities, Traditional Councils, Media Houses, MPCU Assembly, Zonal Council, RCC. NDPC
Economic Development	Trade, Industry and Tourism Services	Support Tourism, Culture & LED Promotion Activities (Capacity, Delivery of Start-up Packages, Creation of Enabling Env., Infrastructure Provision etc.	Municipal -wide					-	84,000.00 (IGF)	100,000.00 (DACF)	-	✓	MPCU	MWD, PPD,DUR, MPCU, EHSU, Zonal Councils, User Agencies
Environmental Management	Disaster Prevention and Management	Facilitate Climate Change and Adaptation	Nkwantanang, Madina					-	5,000.00 (IGF)	20,000.00 (DACF)	✓	-	MPCU	HR, NADMO, P&K,

		Sensitisation for Staff, Assembly and Community Members	Market, Madina Estate											MWD, PPD,DUR, MPCU, EHSU, Zonal Councils, User Agencies
Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Support the Implementation of National Anti-Corruption Action Plan (NACAP) in the Municipality	Municipal -wide					-	3,000.00 (IGF)	-	-	✓	NCCE	CHRAJ, MPCU, Communities, Traditional Councils, Media Houses, Assembly's Zonal Council, RCC. NDPC
MUNICIPAL BUDGET UNIT														
Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Co-ordinate the Preparation of 2026 Composite Budget, Review of 2025 Budget, Implementation and Performance Reporting of the Composite Budget	Madina					-	252,000.00(IGF)	-	✓	-	MBU	MPCU, Budget Committee
Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Organise Stakeholder Consultative Engagement for the Preparation and	Madina					-	51,000.00 (IGF)	-	✓	-	MBU	MPCU, Budget Committee, Zonal Councils, Trade

		Gazetting of Approved 2026 Fee-Fixing Document												Associations, Property Owners, Residents' Associations
Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Co-ordinate the Preparation and Implementation of 2026 Revenue Improvement Action Plan (RIAP)	Madina					-	27.000.00 (IGF)	-	✓	-	MBU	MPCU, Budget Committee, Zonal Councils, Finance Dept.
Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Support the Training of Revenue Collectors	Madina					-	57.000.00 (IGF)	-	✓	-	MBU	Human Resource Dept., Finance Dept., Internal Audit Unit
Management and Administration	Planning, Budgeting, Monitoring and Evaluation	Monitor Revenue Collection and Management	Madina					-	51.000.00 (IGF)	-	✓	-	MBU	Finance Dept., Internal Audit Unit, Municipal Guards Unit, Ghana Police Service.
MUNICIPAL PROCUREMENT UNIT														

Management and Administration	General Administration	Procure Assorted Office Equipment and Accessories (Computers & Accessories, Binding Machines, Scanners, Metal Cabinets) and Furniture for Departments) Procure 2No. Swivel Chairs (PPD)	Madina					13,000.00	700,000.00 (IGF)	80,000.00 (DACF)	✓	-	MPU	MFD, IAU, Tender Committee, Stores,
Management and Administration	General Administration	Procure Office Supplies and Consumables (Including Stationery, Protective and Sanitary Cleaning Materials, , Logistics for Revenue Mobilisation and Operational Security Logistics)						-	600,000.00 (IGF)	520,000.00 (DACF)	✓	-	MPU	MFD, IAU, Tender Committee, Stores,
Management and Administration	General Administration	Procure Vehicle Tyres and other Spare Parts for Assembly's Fleet of Vehicles						-	100,000.00 (IGF)	-	✓	-	MPU	MFD, IAU, Tender Committee, Stores,
Management and Administration	General Administration	Procure Assorted Business Support Items and						-		90,000.00 (DACF)	✓	-	MPU	DEYS, HR Dept. MPCU

		Equipment for PWDs												
Management and Administration	General Administration	Procure Assorted Items for Donations, Rice Sugar, Cooking Oil etc,						-	500,000.00 (IGF)	100,000.00 (DACF)	✓	-	MPU	DEYS, HR Dept. MPCU
Management and Administration	General Administration	Procure End-of-Year Motivational Package for Staff and Hon. Assembly Members						-	400,000.00 (IGF)	-	✓	-	MPU	DEYS, HR Dept. MPCU
Management and Administration	General Administration	Procure Document Management Software, External Drives and Microsoft Windows Server and Domain						-	66,550.00 (IGF)	-	✓	-	MPU	MIS Unit, MFD, IAU, Tender Committee, Stores,
Management and Administration	General Administration	Procure 5No. Refuse Containers for Selected Communities						-	66,550.00 (IGF)	250,000.00 (DACF)	✓	-	MPU	MIS Unit, MFD, IAU, Tender Committee, Stores,
Management and Administration	General Administration	Procure Uninterrupted Power Supply (UPS) Device						-	-	32,000.00 (DACF)	✓	-	MPU	MIS Unit, MFD, IAU, Tender Committee, Stores,
Management and Administration	General Administration	Procure 1No. Survey Equipment and Accessories						-	90,000.00 (IGF)	-	✓	-	MPU	PPD, MWD (BIU)

Management and Administration	General Administration	Furnishing of Storeroom for Safe Storage of Assembly's Assets and Consumables						-	70,000.00 (IGF)	-	✓	-	MPU	MFD, IAU, Tender Committee, Stores
MUNICIPAL INTERNAL AUDIT UNIT														
Management and Administration	Finance, Audit	Conduct Quarterly Audit on Activities of the Zonal Councils, Budget Cycle Implementation, Cash Mgt. (IGF, DACF, and other Donor Funds), Procurement Mgt., Special Audit Investigation, Revenue Mgt., Transport and Fuel Mgt. and Audit of Management and Administration	Municipal -wide					-	70,000.00 (IGF)	-	-	✓	IAU	MFD,MBU, Zonal, Estate Unit, Procurement Unit, EHSU
MANAGEMENT INFORMATION SYSTEM (MIS) UNIT														
Management and Administration	General Administration	Collect Revenue Data, Print Property Rate, BOP and Others Bills for the	Madina					-	7,321.00 (IGF)	-	-	✓	MIS	MFD, MBU, Revenue Contractors

		Assembly												
Management and Administration	General Administration	Undertake General Servicing and Maintenance of the Assembly's Computers and Accessories as well as Conduct of Preventive Maintenance for Server	Madina					-	48,333.00(IGF)	-	-	✓	MIS	Procurement Unit, Private Sector, MFD, MBU
Management and Administration	General Administration	Upgrade Applications Develop and Host the Assembly's Website, Anti-Virus Software and Back-ups for all Official Computers in the Departments and Provide Monthly Subscription for Broadband Internet Services	Madina					-	26,000.00 (IGF)	-	-	✓	MIS	MFD, MBU, Private Sector
NATIONAL YOUTH AUTHORITY														
Social Services Delivery	Education, Youth and Sports and Library Services	Sensitize the Youth on Mental Health Issues, ARSH Education on Teenage Pregnancy	Municipal -wide					-	4,000.00 (IGF)	-	-	✓	NYA	Health Directorate, DEYS, Zonal Councils, DSWCD

		and the Effects of Abortion in Young People, Drugs – Tramadol Associated Dangers on the Youth, Suicidal Issues Among Young People												NGOs and CSOs,
Social Services Delivery	Education, Youth and Sports and Library Services	Promote TVET Education through Public Sensitisation	Municipal -wide					-	5,000.00 (IGF)	-	-	✓	NYA	TVET, ISD, NCCE
Social Services Delivery	Education, Youth and Sports and Library Services	Organise a Seminar on Leadership Skills and Accountability	Municipal -wide					-	3,000.00 (IGF)	-	-	✓	NYA	CDD – Ghana, HR, Health Directorate, DEYS, Zonal Councils, DSWCD NGOs and CSOs,
Social Services Delivery	Education, Youth and Sports and Library Services	Organise Digital Marketing Training on Mobile Phone Repairs	Madina					-	2,000,00 (IGF)	-	-	✓	NYA	HR, DEYS, Zonal Councils, DSWCD NGOs and CSOs, MIS
YOUTH EMPLOYMENT AGENCY (YEA)														
Social Services Delivery	Education, Youth and Sports and	Recruit and Train Youth in Fire	Madina						12,840.00	-	-	✓	YEA	NBSSI, ISD, DEYS,

	Library Services	Prevention Sanitation, Community Education Teaching and School Support Programmes							(IGF)						DSWCD Zonal Councils, GPS, NGOs and CSOs, MIS
Social Services Delivery	Education, Youth and Sports and Library Services	Conduct Periodic Monitoring of Beneficiaries at Work Post	Municipal -wide						14,000.00 (IGF)	-	-	✓	YEA		NBSSI, ISD, DEYS, DSWCD Zonal Councils, GPS, NGOs and CSOs, MIS
WORKS DEPARTMENT															
Infrastructure Delivery and Management	Spatial Planning	Support Development Control Activities (Including Decongestion of Selected Areas)	Municipal -wide					-	300,000.00 (IGF)	-	-	-	MWD		PPD,DUR, MPCU, EHSU, Zonal Councils, User Agencies
Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Install, Repair and Replace Streetlights in Selected Communities	Municipal -wide					-	200.000.00 (IGF)	-	-	✓	MWD		PPD,DUR, MPCU, EHSU, Zonal Councils, User Agencies, ECG
Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Undertake Rehabilitation and Maintenance of Assembly's Assets and Other Public Buildings	Municipal -wide					-	400,000.00 (IGF)	226,750..43 (DACF)	-	✓	MWD		PPD,DUR, MPCU, EHSU, Zonal Councils, User Agencies, ECG

Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Construct 1 No. Mini-Market for Pantang Aboman Comm. (Old Refuse Dump Site)	Pantang Aboman					-	400,000.00 (IGF)	-	-	✓	MWD	PPD,DUR, MPCU, EHSU, Zonal Councils, User Agencies, ECG
Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Construct 1No. 2-Storey Office Accommodation with Conference Hall and Ancillary Facilities for Oyarifa Zonal Council (Phase 1)	Oyarifa					-	-	326,750.43 (DACF)	-	✓	MWD	PPD,DUR, MPCU, EHSU, Zonal Councils, User Agencies, ECG
Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Construct 1No. Ultra-Modern 24 Hour Economy Market at Madina Abokobi Station/Mardina Market	Madina Market/ Abokobi Station					-	-	10,154,909.53 (DACF)	-	✓	MWD	PPD,DUR, MPCU, EHSU, Zonal Councils, User Agencies, ECG
Infrastructure Delivery and Management Social Services Delivery	Public Works, Rural Housing and Water Management Social Welfare and Community Services	Support the Implementation of the MP's Development Projects and Programmes	Municipal -wide					-	-	1,000.00 0.00 (DACF-MP)	✓	✓	MWD	PPD,DUR, MPCU, EHSU, Zonal Councils, User Agencies, ECG, MP'S Office
Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Support Self-Help Projects /Counterpart Funded Projects of Communities	Municipal -wide					-	200,000.00 (IGF)	-	-	✓	MWD	PPD,DUR, MPCU, EHSU, Zonal Councils, User Agencies, ECG, MP'S Office, GWCL

Infrastructure Delivery and Management	Public Works, Rural Housing and Water Management	Drill and Mechanize 14No. Boreholes and Facilitate Borehole Water Extension for Selected Communities	Ayi Mensah, Pantang, Danfa, Otinibi New Site, Oyarifa, Madina etc.					-	300,000.00 (IGF)	4,061,936.81 (DACF)	-	✓	MWD	PPD,DUR, MPCU, EHSU, Zonal Councils, User Agencies, ECG, MP'S Office, GWCL
DEPARTMENT OF URBAN ROADS														
Infrastructure Development and Management	Urban Roads and Transport	Installation of Pedestrian Crossings, Markings, Road Signs on Selected Roads within the Municipality	PRESEC SHS Area, Madina SDA Area, Libya Quarters, Methodist Post Office, Kakraba					-	350,000.00 (IGF)	-	✓	-	DUR	NADMO, MWD, Zonal Councils, Media, PPD, RCC - Accra
Infrastructure Development and Management	Urban Roads and Transport	Grading and Maintenance of Selected Roads within the Municipality	Madina Estate, Light House, (Agogbloshie), Red Lobster etc.					-	400,000.00 (IGF)	100,000.00 (DACF)	✓	-	DUR	NADMO, MWD, Zonal Councils, Media, PPD, RCC - Accra
Infrastructure Development and Management	Urban Roads and Transport	Upgrading of 3No. Roads within the Municipality(Madina Central Mosque Road – 0.191km, Kekele	Madina Central Mosque Area, Madina Kekele					-		3,706,038.00 (DACF)	✓	-	DUR	NADMO, MWD, Zonal Councils, Media, PPD, RCC -

		Polyclinic Road – 0.191km, Naa Adjeley Sowah Road – 0182km)	Polyclinic, Madina – Naa Adjeley Sowah											Accra
Infrastructure Development and Management	Urban Roads and Transport	Desilt Selected Drains in the Municipality under the GARID Project (Oyarifa K. Ofori Drain (800km, Pantang P&T Area Main Drain 400m)	Oyarifa K. Ofori, Pantang P&T Area, Swan Clinic Area					-	-	701,338.70 (GARID)	✓	-	DUR	MWD, PPD, MPCU. Zonal Councils and Unit Committees DUR - RCC Accra
Infrastructure Development and Management	Public Works, Rural Housing and Water Management	Construct 2No. Double Box Culverts on Swan Clinic Area Drain and 3m x 2m Double Box Culver at Madina Zongo – North Legon Link	Swan Clinic Drain (West Adenta)					-	300,000.00 (IGF)	-	✓	-	DUR	MWD, PPD, MPCU. Zonal Councils and Unit Committees DUR - RCC Accra
Infrastructure Development and Management	Public Works, Rural Housing and Water Management	Construct 3No. Footbridges in Selected Communities	Madina, UN Area, Okataban, Etc.					-	400,000.00 (IGF)	100,000.00 (DACF)	✓	-	DUR	MWD, PPD, MPCU. Zonal Councils and Unit Committees DUR - RCC Accra
Infrastructure Development and Management	Public Works, Rural Housing and Water Management	Undertake Drainage Repairs, Slabs Construction	Okataban, West Adenta					-	400,000.00 (IGF)	-	✓	-	DUR	MWD, PPD, MPCU. Zonal Councils and Unit Committees DUR - RCC Accra
Infrastructure Development and Management	Public Works, Rural Housing and Water Management	Monitor and Supervise Ongoing Roads Projects in the Municipality	Municipal -wide					18,000.00	40,000.00 (IGF)	-	✓	-	DUR	NADMO, MWD, PPD, MPCU. Zonal Councils and Unit

														Committees DUR - RCC Accra
FINANCE DEPARTMENT														
Management and Administration	Finance	Prepare and Submit Monthly, Quarterly and Annual Financial Statements	Madina					-	100,000.00 (IGF)	-	-	✓	MFD	Records Department, MBU Revenue Contractors, .F & A Sub-Committee, IAU
Management and Administration	Finance	Co-ordinate and Conduct Revenue Monitoring and Review Revenue Performance	Municipal -wide					-	140,000.00 (IGF)	-	-	✓	MFD	MBU Revenue Contractors, .F & A Sub-Committee, IAU
Management and Administration	Finance	Validate Receivables and Fixed Asset Register	Madina					-	45,000.00 (IGF)	-	-	✓	MFD	MIS Unit, Estate Unit
Management and Administration	Finance	Undertake Data Collection on BOP and Property Rate	Madina					-	41,500.00 (IGF)	-	-	✓	MFD	MIS Unit, Estate Unit
DEPARTMENT OF EDUCATION, YOUTH AND SPORTS/GHANA EDUCATION SERVICE (GES)														
Social Services Delivery	Education, Youth and Sports and Library Services	Construct 1No. Office Block with Ancillary Facilities for the Municipal Education Directorate	Madina					-	-	1,000,000.00 (DACF-RFG)	✓	—	MWD	MPCU, DEYS/GES, User Agencies, Zonal Council
Social Services Delivery	Education, Youth and Sports and Library Services	Construct 1No. 3-Storey 18-Unit Classroom Block with Ancillary Facilities and 6-	Pantang					-	-	2,000,000.00 (DACF-RFG)	✓	—	MWD	Social Services Delivery

		Unit Teachers' Accommodation for Pantang Hospital Basic School (Phase 1)												
Social Services Delivery	Education, Youth and Sports and Library Services	Construct 1No. 2-Storey 12-Unit Classroom Block with Ancillary Facilities and 6-Unit Teachers' Accommodation for Pantang Presbyterian Basic School	Pantang					-	-	1,161,380.00 (DACF)	✓	—	MWD	Social Services Delivery
Social Services Delivery	Education, Youth and Sports and Library Services	Construct 1No. 2-Storey 12-Unit Classroom Block with Ancillary Facilities and 6-Unit Teachers' Accommodation for Danfa Methodist Basic (Phase 1)	Danfa					-	-	900,583.81 (DACF)	✓	—	MWD	Social Services Delivery
Social Services Delivery	Education, Youth and Sports and Library Services	Complete 1No. 3-Storey 18 -Unit Classroom Block with Ancillary Facilities and 12-Unit Teachers' Accommodation for Madina No.1 Cluster of Schools	Madina					-	-	5,000,000.00 (DACF)	✓	—	MWD	Social Services Delivery
Social Services Delivery	Education, Youth and Sports and Library Services	Construct 1No. 5-Unit KG Block for Madina Fire Armour Basic School	Madina					-	300,000.00 (IGF)	-	✓	—	MWD	MPCU, DEYS/GES, User Agencies, Zonal Council

Social Services Delivery	Education, Youth and Sports and Library Services	Procure and Distribute Assorted Furniture to Selected Schools in the Municipality	Municipal -wide					-	-	4,061,963.81 (DACF)	-	✓	DEY/ GES	MPCU, MWD, User Agencies, Zonal Council
										500,000.00 (DACF-RFG)				
Social Services Delivery	Education, Youth and Sports and Library Services	Conduct STMIE Clinic	Madina					-	-	10,000.00 (DACF)	-	✓	Type equati on here. DEYS/ GES	MPCU, DEYS/GES, User Agencies, Zonal Council
Social Services Delivery	Education, Youth and Sports and Library Services	Conduct & Monitor Mock Examinations for JHS 3 Students and Support for the Conduct of 2025 BECE	Madina					-	43,000.00 (IGF)	-	-	✓	Type equati on here. DEYS/ GES	MPCU, , User Agencies, Zonal Council
Social Services Delivery	Education, Youth and Sports and Library Services	Organise Orientation for Newly Trained Teachers and MDE Annual Conference (CODE)	Madina					-	17,800.00(IGF)	-	-	✓	Type equati on here.	MPCU, MWD, User Agencies, Zonal Council

													DEYS/ GES	
Social Services Delivery	Education, Youth and Sports and Library Services	Support the Municipal Education Annual Review Session and Teacher Prize Day	Madina					-	30,000. 00 (IGF)	-	-	✓	Type equati on here. DEYS/ GES	MPCU, MWD, User Agencies, Zonal Council
Social Services Delivery	Education, Youth and Sports and Library Services	Support Inter- Circuit Sports Festival and KG School Arts & Cultural Festival	Madina					-	15,000. 00 (IGF))	-	-	✓	Type equati on here. DEYS/ GES	MPCU, MWD, User Agencies, Zonal Council
Social Services Delivery	Education, Youth and Sports and Library Services	Observe My-First- Day-at School	Municipal -wide					-	6,000.0 0 (IGF)	-	-	✓	DEYS/ GES	MPCU, MWD, User Agencies, Zonal Council
Social Services Delivery	Education, Youth and Sports and Library Services	Provide Support for Independence Day Celebrations and Debate for SHS	Madina					-	205,000 .00 (IGF)	-	-	✓	DEYS/ GES	MPCU, MWD, User Agencies, Zonal Council
Social Services Delivery	Education, Youth and Sports and Library Services	Organise Career Guidance and Counseling Week Celebration	Municipal -wide					-	9,000.0 0 (IGF)	-	-	✓	DEYS/ GES	MPCU, MWD, User Agencies, Zonal Council

Social Services Delivery	Education, Youth and Sports and Library Services	Organise Girl Child Menstrual Hygiene Day	Municipal -wide					-	-	3,950.00 (DACF)	-	✓	DEYS/ GES	MPCU, MWD, User Agencies, Zonal Council
Social Services Delivery	Education, Youth and Sports and Library Services	Support Brilliant-But- Needy Students	Municipal -wide					-	8,000.00 (IGF)	-	-	✓	DEYS/ GES	MPCU, MWD, User Agencies, Zonal Council
Social Services Delivery	Education, Youth and Sports and Library Services	Organize the Kiddy March Past	Municipal -wide					-	6,000.00 (IGF)	-	-	✓	DEYS/ GES	MPCU, MWD, User Agencies, Zonal Council
Social Services Delivery	Education, Youth and Sports and Library Services	Support the Reading and Spelling Bee Competition	Madina					-	3,000.00 (IGF)	-	-	✓	DEYS/ GES	MPCU, MWD, User Agencies, Zonal Council
COMPLEMENTARY EDUCATION AGENCY (CEA) / NON-FORMAL EDUCATION DIVISION														
Social Services Delivery	Education, Youth and Sports and Library Services	Organise Functional Literacy Classes for Out of School Children and Supervise and Monitor Existing Classes	Madina, Oyarifa Ayi Mensah etc.					-	6,000.00 (IGF)	-	-	✓	CEA	Znal Councils, ISD, DSWCD P&G Media
Social Services Delivery	Education, Youth and Sports and Library Services	Organise Training/ Orientation for NS Personnel on Teaching /Facilitation Methodology	Madina						3,000.00 (IGF)	-	-	✓	CEA	Zonal Councils, ISD, DSWCD P&G Media

Social Services Delivery	Education, Youth and Sports and Library Services	Train 100 CEA Learners on Income Generating Activities (Soap-, Bleach and Beads Production	Madina						5,000.00 (IGF)	-	-	✓	CEA	Zonal Councils, ISD, DSWCD P&G Media
Social Services Delivery	Education, Youth and Sports and Library Services	Undertake Health Screening	Selected Community						2,000.00 (IGF)	-	-	✓	CEA	Zonal Councils, ISD, DSWCD P&G Media
Social Services Delivery	Education, Youth and Sports and Library Services	Establish 2 Remedial Centres for Classes for JHS and SHS Drop Outs and Candidates	Madina						5,000.00 (IGF)	-	-	✓	CEA	Zonal Councils, ISD, DSWCD P&G Media
DEPARTMENT OF HEALTH/ MUNICIPAL DIRECTORATE OF GHANA HEALTH SERVICE														
Social Services Delivery	Public Health Services and Management	Co-ordinate HIV & AIDs as well as TB and Malaria Related Activities within the Municipality	Municipal -wide					-	8,064.00 (IGF)	203,098.19 (DACF)	-	✓	MHD	DSWCD, ISD, Zonal Councils, MDA
Social Services Delivery	Public Health Services and Management	Carry Out Public Education and Sensitisation on Health Issues, Celebrate National and Official Health Days and Provide Essential	Municipal -wide					-	(4,680.00) IGF	7,500.00 (DACF)	-	✓	MHD	DSWCD, ISD, Zonal Councils, MDA

		Health Services to Communities												
Social Services Delivery	Public Health Services and Management	Conduct Surveys on Pertinent Health Issues	Municipal -wide					-	5,000.00 (IGF)	-	-	✓	MHD	DSWCD, ISD, Zonal Councils, MDA
Social Services Delivery	Public Health Services and Management	Organise Monthly, Quarterly and Bi-Annual Performance Review Meetings	Municipal -wide					-	10,000.00 (IGF)	-	-	✓	MHD	DSWCD, ISD, Zonal Councils, MDA
Social Services Delivery	Public Health Services and Management	Conduct Training for Health Officers and Facility Managers	Municipal -wide					-	3,300.00 (IGF)	-	-	✓	MHD	DSWCD, ISD, Zonal Councils, MDA
Social Services Delivery	Public Health Services and Management	Embark on Quarterly Monitoring and Supervisory Visits to all Health Facilities	Municipal -wide					-	10,000.00 (IGF)	-	-	✓	MHD	DSWCD, ISD, Zonal Councils, MDA
Social Services Delivery	Public Health Services and Management	Construct and Operationalize (Equip) 1No. 2-Storey Multi-Purpose Surgical Theater Block for Kekele Polyclinic in Madina	Madina					-	-	2,750,000.00 (DACF)	-	✓	MHD	DSWCD, ISD, Zonal Councils, MDA
Social Services Delivery	Public Health Services and Management	Complete the Construction of 1No. CHPS Compound Block with Fence Wall for Otinibi	Otinibi					-	-	3,123,927.62 (DACF)	-	✓	MHD	DSWCD, ISD, Zonal Councils, MDA
Social Services Delivery	Public Health Services and Management	Furnish Oyarifa Health Centre and Construct Fence	Oyarifa					-	-	709,000.00 (DACF)	-	✓	MHD	DSWCD, ISD, Zonal

		Wall for the Facility												Councils, MDA
Social Services Delivery	Public Health Services and Management	Procure 4No. 40- Footer Containers and Other Equipment to Support the CHPS Zones in the Municipality	Okataban, West Adentan etc					-	-	602,963.81 (DACF)	-	✓	MHD	DSWCD, ISD, Zonal Councils, MDA
Social Services Delivery	Public Health Services and Management	Procure Office and other Equipment to Support the CHPS Zones	Municipal -wide					-	11,200.00 (IGF)	2,650 (DACF)	-	✓	MHD	DSWCD, ISD, Zonal Councils, MDA
ENVIRONMENTAL HEALTH AND SANITATION UNIT (EHSU)														
Social Services Delivery	Environmental Health and Sanitation Services	Organize Clean-Ups (Including National Sanitation Day Clean Ups)), Drain Desilting and Refuse Evacuation Exercises as Well as Undertake Solid E-Waste and Liquid Waste Management Services (Dislodging of Instnl. & Public Toilet in the Municipality	Municipal -wide					-	1,161,194.10 (IGF)	1,150,113.81 (DACF)	-	✓	EHSU	Central Admin. Dept., ISD, NCCE, Zonal Councils, the Media, DSWCD, Transport Unit
Social Services Delivery	Environmental Health and Sanitation Services	Organize Quarterly Meetings with Waste Contractors and Monitor/	Municipal -wide					-	10,000.00 (IGF)	180,000.00 (DACF)	-	✓	EHSU	Central Admin. Dept., Transport

		Supervise the Operations of Service Providers												Dept., ISD, NCCE, Zonal Councils, the Media, DSWCD
Social Services Delivery	Environmental Health and Sanitation Services	Conduct Sensitisation on WASH Activities and Support Hygiene Education and Promote Sale of Wholesome Meat and Food Items	Municipal -wide					-	20,000.00 (IGF)	240,000.00 (DACF)	-	✓	EHSU	Central Admin. Dept., ISD, NCCE, Zonal Councils, the Media, DSWCD
Social Services Delivery	Environmental Health and Sanitation Services	Establish and Finance the Activities of the Municipal Sanitation Task Force	Madina					-	-	250,000.00 (DACF)	-	✓	EHSU	ISD, NCCE, Zonal Councils, the Media, DSWCD
Social Services Delivery	Environmental Health and Sanitation Services	Carry out Environmental Education on Noise, Air, Water, Cholera and other Communicable Diseases Including Good Sanitation Practices	Municipal -wide					-	30,000.00 (IGF)	-	-	✓	EHSU	ISD, NCCE, Zonal Councils, the Media, DSWCD
Social Services Delivery	Environmental Health and Sanitation Services	Update the Municipal Environmental Sanitation Strategy and Action Plan (MESSAP 2022-2025)	Municipal -wide					-	25,000.00 (IGF)	-	-	✓	EHSU	MPCU, Central Admin. Dept., ISD, NCCE, Zonal Councils, the Media,

														DSWCD
Social Services Delivery	Environmental Health and Sanitation Services	Inspect Premises and Issue 1,200 Notices of Abatement to Landlords and Occupants	Municipal -wide					-	15,000.00 (IGF)	-	-	✓	EHSU	ISD, NCCE, MGU, Zonal Councils, the Media, DSWCD
Social Services Delivery	Environmental Health and Sanitation Services	Enforce Sanitary Regulation and Prosecute Offenders	Municipal -wide					-	30,000.00 (IGF)	-	-	✓	EH&SU	Judicial Service, GPS, ISD, NCCE, Zonal Councils, the Media, DSWCD
Social Services Delivery	Environmental Health and Sanitation Services	Mark Out, Delineate , Allocate Grave Spaces, Supervise Burials and Manage the Cemeteries	Madina Public Cemetery					-	100,000.00 (IGF)	-	-	✓	EH&SU	ISD, NCCE, Madina Zonal Councils, the Media, DSWCD
Social Services Delivery	Environmental Health and Sanitation Services	Disinfest and Disinfect infected Premises and Public Places (Including Fumigation Exercises)	Municipal -wide					-	240,000.00 (IGF)	658,600.00 (DACF)	-	✓	EH5SU	Zoomlion Ghana Ltd. Central Admin. Dept., ISD, NCCE, Zonal Councils, the Media, DSWCD
Social Services Delivery	Environmental Health and Sanitation Services	Support the Implementation of Sanitation Improvement Package	Municipal -wide					-	240,000.00 (IGF)	523,250.00 (DACF)	-	✓	EH5SU	Zoomlion Ghana Ltd. Central Admin. Dept.,

														ISD, NCCE, Zonal Councils, the Media, DSWCD
Social Services Delivery	Environmental Health and Sanitation Services	Support the Implementation of Community-Led Total Sanitation (CLTS)	Municipal -wide					-	-	240,000.00 (DACF)	-	✓	EH5SU	Zoomlion Ghana Ltd. Central Admin. Dept., ISD, NCCE, Zonal Councils, the Media, DSWCD
Social Services Delivery	Environmental Health and Sanitation Services	Facilitate the Procurement of Personal Protective Equipment and Cleaning Materials	Madina					-	35,000.,00 (IGF)	-	-	✓	EHSU	Procurement Unit, STORES MFO, MBU
Social Services Delivery	Environmental Health and Sanitation Services	Undertake Quarterly Public Sensitisation on Proper Waste Management Practices in Low-Lying Areas in order to Prevent Flooding and Support GARID Public Sensitisation in Flood Hotspots	Madina, Teiman, Pantang, Kweiman					-	-	75,000.00 (Donor)	-	✓	EH&SU	Central Admin. Dept., PPD, MPCU, Works Dept., Urban Roads, ISD, NCCE, Zonal Councils, the Media, DSWCD

Social Services Delivery	Environmental Health and Sanitation Services	Execute Air Quality Improvement Interventions in Air Pollution Hot Spots in the Municipality (Public Education, Stakeholder Engagements Arrest and Prosecution of Offenders	Madina, Ayi Mensah, Oyarifa, Teiman					-	-	35,000.00 (Donor)	-	✓	EH&SU	Central Admin. Dept., PPD, MPCU, Works Dept., Urban Roads, ISD, NCCE, Zonal Councils, the Media, DSWCD
PHYSICAL PLANNING DEPARTMENT														
Infrastructure Development and Management	Spatial Planning	Organise 12No. Technical Sub-Committee /Spatial Planning Committee Meetings	Madina					.	200,000.00 (IGF)	-	-	✓	PPD	MWD, MPCU' EPA, Lands Commission
Infrastructure Development and Management	Spatial Planning	Support the Implementation of Street Naming and Property Addressing Project	Municipal -wide					-	-	173,500.86 (DACF)	✓	-	PPD	SAT Zonal Council, Traditional Authorities
Infrastructure Development and Management	Spatial Planning	Prepare Spatial Development Framework (SDF) and Structural Plans for the Municipality	Municipal -wide					-	-	100,000.00 (DACF)	✓	-	PPD	MWD, LUSPA. RCC, MPCU Zonal Council, Traditional Authorities
Infrastructure Development and Management	Spatial Planning	Support 2 Officers to Undertake Training in Physical Development Management	Accra (Ghana Survey School)					-	200,000.00 (IGF)	-	✓	-	PPD	MWD, MPCU Zonal Council, Traditional Authorities

Infrastructure Development and Management	Spatial Planning	Sensitize Developers on Permit Acquisition Procedure and the Need to plant a Minimum of 6 trees on their land	Municipal -wide					-	5,000.00 (IGF)	-	✓	-	PPD	MWD, LUSPA. RCC, MPCU Zonal Council, Traditional Authorities
Infrastructure Development and Management	Spatial Planning	Support Green Ghana Day Tree Planting and Carry out Routine Horticultural Maintenance Works	Madina Social Welfare, Madina-Aburi Highway and Selected Comm.					-	98,000.00 (IGF)	-	-	✓	Parks and Gardens	PPD MWD, LUSPA. RCC, MPCU Zonal Council, Traditional Authorities
Infrastructure Development and Management	Spatial Planning	Conduct Active Garden Maintenance Culture (Watering, Mulching, Manure, Staking, Replacement, Planting etc.	Madina-Aburi Highway and Madina Social Welfare, Selected Comm.					-	30,000.00 (IGF)	-	-	✓	Parks and Gardens	PPD MWD, LUSPA. RCC, MPCU Zonal Council, Traditional Authorities
Infrastructure Development and Management	Spatial Planning	Facilitate Community Engagement in Conservation and Restoration Efforts	Municipal -wide					-	20,000.00 (IGF)	-	-	✓	Parks and Gardens	MWD, LUSPA. RCC, MPCU Zonal Council, Traditional

														Authorities
DEPARTMENT OF SOCIAL WELFARE AND COMMUNITY DEVELOPMENT														
Social Services Delivery	Social Welfare and Community Services	Re-Unify 15 Children in Need of Care and Protection with their Families (Missing and Abandoned Children)	Municipal -wide					1,000.00	2,000.00 (IGF)	9,060.00 (Donor)	-	✓	DSWC D	DOVVSU, MGSP, MHD, EHSU, MPCU, Zonal Councils, Media, NGOs/CSOs
Social Services Delivery	Social Welfare and Community Services	Monitor the Activities of 20 NGOs, 80 Daycare Centers and 2 RHCs	Municipal -wide					2,000.00	3,000.00 (IGF)	9,200.00 (Donor)	-	✓	DSWC D	DOVVSU, MGSP, MHD, EHSU, MPCU, Zonal Councils, Media, NGOs/CSOs
Social Services Delivery	Social Welfare and Community Services	Conduct Follow-ups on Child Maintenance, Family Welfare and Custody Cases	Municipal -wide					1,500.00	2,500.00 (IGF)	-	-	✓	DSWC D	DOVVSU, MGSP, MHD, EHSU, MPCU, Zonal Councils, Media, NGOs/CSOs
Social Services Delivery	Social Welfare and Community Services	Support Case Management and Strengthen Referrals and Linkages	Municipal -wide					-	1,500.00 (IGF)	7,820.00 (Donor)	-	✓	DSWC D	DOVVSU, GES MGSP, MHD, EHSU, MPCU, Zonal Councils, Media, NGOs/CSOs

Social Services Delivery	Social Welfare and Community Services	Facilitate the Payment of Cash Grant to LEAP Beneficiaries and Register them onto the NHIS	Municipal -wide					-	2,500.00 (IGF)	3,140.00 (Donor)	-	✓	DSWC D	DOVVSU, MGSP, MHD, EHSU, MPCU, Zonal Councils, Media, NGOs/CSOs
Social Services Delivery	Social Welfare and Community Services	Organise Disability Fund Management Committee Meetings Quarterly and Conduct Skills Training for PWDs	Municipal -wide						7,000.00 (IGF)	10,000.00 (DAF)	-	✓	DSWC D	DOVVSU, MGSP, MHD, EHSU, MPCU, Zonal Councils, Media, NGOs/CSOs
Social Services Delivery	Social Welfare and Community Services	Collaborate with GES to educate Parents and Students on Adolescent Health	Municipal -wide					3,500.00	2,000.00 (IGF)	6,100.00 (Donor)	-	✓	DSWC D	GES, NCCE, ,DOVVSU, MGSP, MHD, EHSU, MPCU, Zonal Councils, Media, NGOs/CSOs
Social Services Delivery	Social Welfare and Community Services	Engage with Schoolchildren and Communities Using the CP Toolkit	Municipal -wide					-	-	6,100.00 (Donor)	-	✓	DSWC D	GES, NCCE, ,DOVVSU, MGSP, MHD, EHSU, MPCU, Zonal Councils, Media, NGOs/CSOs
Social Services Delivery	Social Welfare and Community Services	Facilitate the Dissemination of Development-Related	Municipal -wide					3,000.00	3,000.00 (IGF)	-	-	✓	DSWC D	MGSP, MHD, EHSU, MPCU, Zonal

		Information (on Sanitation, Health, BOP, Tax Payment etc.) to Improve the Well-being of the Populace												Councils, Media, NGOs/CSOs
Social Services Delivery	Social Welfare and Community Services	Support and Promote Child Protection Activities (Adolescent, Mental Health, Well-being, Child Labour, SGBV School Re-entry Policy of Teenage Mothers) Among Comm. Members	Municipal -wide					2,500.00	3,500.00 (IGF)	-	-	✓	DSWC D	DOVVSU, MGSP, MHD, EHSU, MPCU, Zonal Councils, Media, NGOs/CSOs
Economic Development	Trade, Industry and Tourism Services	Transfer Sustainable and Employable /Artisanal Skills to Women and Youth to Reduce Unemployment in the Municipality	Municipal -wide					4,000.00	3,500.00 (IGF)	-	-	✓	DSWC D	DOVVSU, MGSP, MHD, EHSU, MPCU, Zonal Councils, Media, NGOs/CSOs
Economic Development	Trade, Industry and Tourism Services	Provide Business Advisory, Skills Training and Other Support Services in the Municipality	Municipal -wide					3,200.00	2,500.00 (IGF)	-	-	✓	DSWC D	Identified Groups, DOVVSU, MGSP, MHD, EHSU, MPCU, Zonal Councils, Media, NGOs/CSOs
Social Services Delivery	Social Welfare and Community	Partner other Organisations to Promote Gender	Municipal -wide					-	2,000.00 (IGF)	-	-	✓	Central Admin Dept	DSWCD DoH, DEYS,

	Services	Mainstreaming-Related Activities/Programmes												MGSP, RCC NGOs, CSOs
Social Services Delivery	Social Welfare and Community Services	Organise Gender Sensitization Programme on Spousal Right, Adolescent Reproduction Health and Career Guidance	Madina, Teiman, Pantang, Otinibi					-	2,500.00 (IGF)	-	-	✓	Central Admin Dept	DSWCD DoH, DEYS, MGSP, RCC NGOs, CSOs
DEPARTMENT OF TRADE AND INDUSTRY/DEPARTMENT OF CO-OPERATIVES/BUSINESS ADVISORY CENTRE/GEA														
Economic Development	Trade, Industry and Tourism	Sensitize 4 Communities on the Importance of Co-operatives	Madina					-	5,000.00 (IGF)	-	-	✓	Dept. of Co-operatives	ISD, DSWCD, Zonal Councils, Traditional Authorities Media , LED Groupings
Economic Development	Trade, Industry and Tourism	Audit 6 Credit Unions and 2 Transport Societies	Madina					-	2,500.00 (IGF)	-	-	✓	Dept of Co-operatives	Transport Unions
Economic Development	Trade, Industry and Tourism	Register 6 Co-operative Groups in Madina	Madina					-	2,000.00 (IGF)	-	-	✓	Dept. of Co-operatives	Private Sector Business Actors
Economic Development	Trade, Industry and Tourism	Train 15 Co-operative Societies within the Municipality	Municipal -wide					-	6,000.00 (IGF)	-	-	✓	Dept. of Co-operatives	Co-operative Organisations

Economic Development	Trade, Industry and Tourism	Facilitate Capacity Building of SMEs and Connect them to Soft Loans and Support AfCFTA.. Initiatives/Interventions in the Municipality	Municipal -wide					-	2,000.00 (IGF)	-	-	✓	GEA	Department of Co-operatives, DSWCD Traditional Authorities, the Media LED Groupings
Economic Development	Trade, Industry and Tourism	Monitor the Operations of MSMEs	Municipal -wide					-	5,000.00 (IGF)	-	-	✓	Dept of Co-operatives	NBSSI, Banks, DSWCD,ISD , Zonal Councils, Traditional Authorities, the Media LED Groupings
DISASTER PREVENTION AND MANAGEMENT DEPARTMENT/NATIONATION DISASTER MANAGEMENT ORGANISATION (NADMO)														
Environmental Management	Disaster Prevention and Management	Observe Disaster Day and Undertake Public Education and Sensitisation on Disaster Risk Reduction (DRR)	Madina Market, Swan Clinic, West Adenta					-	46,376.00 (IGF)	10,530.00 (DACF)	-	✓	NAD MO	ISD,NCCE, GNFS, ECG, EHSD, Media
Environmental Management	Disaster Prevention and Management	Organise Workshop for Traditional Authorities and Real Estate						-	3,835.00 (IGF)	2,352.00 (DACF)	-	✓	/ NAD MO	Works Dept. PPD, ISD,NCCE,

		Developers on Adverse Effects of Building on Waterways as Climate Change Impact Mitigation Response												
Environmental Management	Disaster Prevention and Management	Engage in Flood Mitigation Measures (Dredging of Selected Drains)	Municipal -wide					-	150,200.00 (IGF)	7,765.00 (DACF)	-	✓	NAD MO	ISD,NCCE, EHSD, DUR, Zonal Councils
Environmental Management	Disaster Prevention and Management	Organize Community Fora on Fire Disasters for Selected Farmers/Stakeholders as Climate Change Impact and Observe World Disaster Day with Disaster Sensitisation	Ayi Mensah, Kweiman, Danfa, Teiman and Oyarifa Electoral Areas and Madina					-	10,820.00 (IGF)	4,365.00 (DACF)	-	✓	NAD MO	ISD,NCCE, MPCU, EHSU Zonal Councils
Environmental Management	Disaster Prevention and Management	Profile Disaster Cases and Distribute Relief Items to Victims and Carry out Disaster Response/ Rescue	Municipal -wide					-	100,000.00 (IGF)	100,000.00 (DACF)	-	✓	DPMD / NAD MO	ISD,NCCE, MPCU, EHSU Zonal Councils
TRANSPORT DEPARTMENT														
Infrastructure Delivery and Management	Urban Roads and Transport Services	Undertake Transport Route Identification Exercise	Municipal -wide					-	12,000.00 (IGF)	-	-	✓	Transport Dept.	DUR, MGU, ISD, Zonal Councils
Infrastructure Development and Management	Urban Roads and Transport Services	Undertake Commercial Driver Licence and Vehicle Sticker	Municipal -wide					-	28,000.00 (IGF)	-	-	✓	Transport Dept.	DUR, MGU, ISD, Zonal Councils,

		Enforcement Exercise												MTTD
Infrastructure Delivery and Management	Urban Roads and Transport Services	Support the DRIP Initiative	Municipal -wide					-	-	1,000,000.00 (DACF)	-	✓	Transport Dept.	DUR, MGU, ISD, Zonal Councils
Infrastructure Development and Management	Urban Roads and Transport Services	Organize Meetings with Transport Operators	Municipal -wide					-	20,000.00 (IGF)	-	-	✓	Transport Dept.	MPCU
Infrastructure Development and Management	Urban Roads and Transport Services	Undertake Routine Maintenance and Servicing of Assembly's Fleet of Vehicles and Renew Insurance Policies and DVLA Roadworthy	Madina					-	300,000.00 (IGF)	90,000.00 (DACF)	-	✓	Transport Dept.	Central Admin. Dept.
Infrastructure Development and Management	Urban Roads and Transport Services	Procure and Distribute Fuel for Official Use	Madina					-	1,000,000.00 (IGF)	-	-	✓	Transport Dept.	Central Admin. Dept. Finance Dept.
Infrastructure Development and Management	Urban Roads and Transport Services	Undertake Road Safety Activities	Municipal -wide						8,000.00 (IGF)	-	-	✓	Transport Dept.	DUR, Central Admin. Dept.
DEPARTMENT OF AGRICULTURE														
Economic Development	Agricultural Services and Management	Register at Least 200 Farmers on the Planting for Food and Jobs (PFJ) Programme	Municipal -wide					-	1,500.00 (IGF)	-		✓	DoA	RADU
Economic Development	Agricultural Services and Management	Train 30 Women on Climate Smart Agriculture	Madina					-	5,000.00 (IGF)	-	-	✓	DoA	RADU
Economic Development	Agricultural Services and Management	Carry out One Demonstration on Backyard Vegetable Gardening	Madina					-	3,000.00 (IGF)	-		✓	DoA	RADU
Economic Development	Agricultural Services and Management	Compile and Submit Quarterly and One Annual	Madina					3,600.	-	-		✓	DoA	RADU/ MPCU

		Technical and Financial Reports to LaNMMA & RDA						00						
Economic Development	Agricultural Services and Management	Conduct Active Surveillance of Diseases in Poultry and Livestock	Municipal -wide					3,720.00	-	-		✓	DoA	Vet Unit
Economic Development	Agricultural Services and Management	Conduct Yield Studies for 5 Selected Crops (Maize, Pepper, Okro, Cassava & Tomato) within the Municipality	Municipal -wide					-	2,000.00 (IGF)	-	-	✓	DoA	RADU
Economic Development	Agricultural Services and Management	Undertake at Least 480 Home and Farm Visits to Extend Agricultural Technologies to Farmers and Follow-up on Trainings	Municipal -wide					14,120.00	-	-	-	✓	DoA	RADU
Economic Development	Agricultural Services and Management	Promote the Production and Distribution of 1,000 Cockerels to improve the Nutritional Status and Incomes of Households	Municipal -wide					-	300.00 (IGF)	-	-	✓	DoA	RADU
Economic Development	Agricultural Services and Management	Conduct Monitoring and Evaluation of Planned Activities	Municipal -wide					-	6,000.00 (IGF)	-	-	✓	DoA	RADU
Economic Development	Agricultural Services and Management	Organise 2 Technical Performance Review and 2	Municipal -wide					-	7,000.00 (IGF)	-		✓	DoA	RADU

		General Staff Meetings												
Economic Development	Agricultural Services and Management	Conduct Demonstration on Value Addition and Utilization of Local Foods (Fruit and Vegetables)	Municipal -wide					-	3,000.00 (IGF)	-	-	✓	DoA	RADU
Economic Development	Agricultural Services and Management	Organize 1 No. District Agricultural Planning Session with Farmers and other Stakeholders (RELC)	Madina					-	5,800.00(IGF)	-		✓	DoA	RADU
Economic Development	Agricultural Services and Management	Provide Start-Up Package for 4 Potential Fish Farmers Trained in Aquaculture	Municipal -wide					-	30,000.00(IGF)	-		✓	DoA	RADU
Economic Development	Agricultural Services and Management	Build Capacity of 30 Poultry Farmers (11) Males and 19 Females) on Processing and Marketing	Municipal -wide						5,000.00 (IGF)	-	-	✓	DoA	RADU
Economic Development	Agricultural Services and Management	Train 30 Market Women and Processors on Food Safety	Municipal -wide					-	3,500.00(IGF)	-	-	✓	DoA	RADU
Economic Development	Agricultural Services and Management	Organise Anti-Rabies Campaign and Vaccination	Municipal -wide					-	2,350.00 (IGF)	-	-	✓	DoA	Vetinerary Division
Economic Development	Agricultural Services and Management	Train 30 Staff on Post-Harvest Management Practices	Madina					-	10,000.00 (IGF)	-	-	✓	DoA	RADU
Economic Development	Agricultural Services and Management	Support the Administrative Running of the	Madina					-	13,000.00 (IGF)	-	-	✓	DoA	RADU

		Department												
Economic Development	Agricultural Services and Management	Organise Municipal Farmers' Day Celebration	Madina					-	-	90,000.00 (DA CF)		✓	DoA	RADU
NATIONAL COMMISSION FOR CIVIC EDUCATION (NCCE)														
Social Services Delivery	Social Welfare and Community Services	Promote Civil Society Participation in the Democratic Processes and Development in the Municipality (Media, Religious Bodies)	Municipal -wide					-	5,000.00 (IGF)	-	-	✓	NCCE	ISD, Media, Zonal Councils, DSWCD
Social Services Delivery	Social Welfare and Community Services	Conduct Public Education on NACAP and Social Auditing	Pantang					2,000.00	-	-	-	✓	NCCE	ISD, Media, Zonal Councils, DSWCD
Social Services Delivery	Social Welfare and Community Services	Organise Civic Education Club Activities and Senior Citizens Interactions with Selected School Children	Municipal-wide					3,000.00	20,000.00 (IGF)	-	-	✓	NCCE	GES, ISD, Media, Zonal Councils, DSWCD
Social Services Delivery	Environmental Sustainability	Support the Green Ghana Activities	Municipal-wide					1,000.00	5,000.00 (IGF)	-	-	✓	NCCE	Env. Health Unit, GES, ISD, Media, Zonal Councils, DSWCD

BIRTH AND DEATH REGISTRY

Social Services Delivery	Birth and Death Registration Services	Educate the Public on the Importance of Birth and Death Registration and Organise Mass Registration of Infant Births Under One year	Municipal -wide					-	10,000.00 (IGF)	-	-	✓	BD Registry	MHD, DSWCD, ISD, Zonal Council
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DEPARTMENT OF STATISTICS

Management and Administration	Planning, Budgeting ,Monitoring and Evaluation	Compile Administrative Data for the Assembly (ie. Data on Agriculture, Electricity, Education Road Accidents, Improved Sanitation, Birth, Death, Assembly's Revenue , Local Economic Indicators, Health, Forestry, Water and SDG Budget	Madina					8,000.00	3,200.00 (IGF)	-	-	✓	Mun. Stats. Dept.	Agric, ECG, DUR, Health, MPCU, Education, Birth and Death, Budget Unit, GWCL
Management and Administration	Planning, Budgeting ,Monitoring and Evaluation	Conduct Monthly Market Surveys and Co-ordinate National Surveys on Prices of Goods and Services	Municipal -wide					-	18,000.00 (IGF)	-	-	✓	Mun. Stats Dept	ISD Zonal Councils, Traditional Councils, Media

HUMAN RESOURCE DEPARTMENT

Management and Administration	Human Resource	Facilitate Promotion Interviews of	Madina					-	35,000.00 (IGF)	129,982.84 (DACF)	-	✓	HRD	Central Admin., RCC,
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		Staff (Promotion Interview Fees, Exams Fees, Transport) and NALAG Activities												LGS
Management and Administration	Human Resource	Co-ordinate the Preparation, Implementation and Review of the 2025 Capacity Building Plan (CBP) of the Assembly (Including Training in GIFMIS For Finance Dept. Staff) and Submit Relevant Reports	Madina					101,66 5.10	228,340 .90 (IGF)		✓	-	HRD	MPCU
Management and Administration	Human Resource	Support Manpower Development Workshops and Capacity Building	Madina					-	64,398. 01 (DACF)	-	-	✓	HRD	Central Admin.
Management and Administration	Human Resource	Organize Quarterly Staff Durbar to Address Staff Concerns/Welfare Issues, Orientation for NSS Personnel, End –of - Service Allowance and End-of-Year Staff Motivation	Madina					-	152,404 4.00 (IGF)	-	-	✓	HRD	Central Admin.
Management and Administration	Human Resource	Review Staff Attendance, HRMIS and Co-ordinate Monthly Salary Validation of Staff	Madina					4,200	5,200.0 0 (IGF)	-	-	✓	HRD	Central Admin.

INFORMATION SERVICE DEPARTMENT														
Social Services Delivery	Social Welfare and Community Services	Disseminate Information on Government Policies and Programmes ,and Print Out Brochures & Flyers	Municipal -wide					-	200,000.00 (IGF)	-	-	✓	ISD	MIS, NCCE, MPCU, Media Houses
Social Services Delivery	Social Welfare and Community Services	Facilitate Media Publicity and Press Coverage on the Assembly and MCE's Engagement with Communities	Municipal-wide					-	300,000.00 (IGF)	50,000.00 (DACF)	-	✓	ISD	MIS, NCCE, MPCU, Media Houses